



HIPAA PRIVACY AUTHORIZATION FORM

Authorization for Use or Disclosure of Protected Health Information

PATIENT NAME: _____ **DATE OF BIRTH:** ____ / ____ / ____

1. Authorization

I authorize _____ (medical provider) to use and disclose the protected health information described below to _____ (individual/entity seeking the information) for the following purposes: ☐ Continued Care ☐ Legal ☐ Insurance ☐ Employment ☐ Education ☐ Personal Use ☐ Other: _____

Individual's/Entity's Telephone # _____ | **Individual's/Entity's Fax #** _____

Individual's/Entity's Mailing Address _____

2. Effective Period (check one)

This authorization for release of information covers the period of healthcare from:

☐ a. ____ / ____ / ____ to ____ / ____ / ____ OR ☐ b. all past, present, and future periods.

3. Extent of Authorization (check one)

☐ a. I authorize the release of my complete health record, which may include information relating to the diagnosis and treatment of drugs, alcohol, and psychiatric disorders. OR

☐ b. I authorize the release of my complete health record with the exception of the following information:

- ☐ Mental health records
- ☐ Alcohol/drug abuse treatment
- ☐ Other (please specify): _____

4. Effective Time Period

This authorization is valid until the earlier of the occurrence of the death of the individual; the individual reaching the age of majority; permission is withdrawn; 180 days following the date of the signature, or the following specific date (optional):
____ / ____ / ____

5. This medical information may be used by the person I authorized to receive this information for medical treatment or consultation, billing or claims payment, or other purposes as I may direct. I understand that my treatment, payment, enrollment, or eligibility for benefits will not be conditioned on whether or not I sign this authorization.

6. I understand that I have the right to revoke this authorization, in writing, at any time. I understand that a revocation is not effective to the extent that any person or entity who has already acted in reliance on my authorization or if my authorization was obtained as a condition of obtaining insurance coverage and the insurer has a legal right to contest a claim.

7. I understand that information used or disclosed pursuant to this authorization may be disclosed by the recipient and may no longer be protected by federal or state law.

Printed name of patient or personal representative

If representative, specify above the relationship to the patient

Signature of patient or personal representative

____ / ____ / ____
Date of signature